

Macomb Community Action Advisory Board
Planning and Evaluation Committee Meeting
February 26, 2009

The Macomb Community Action Advisory Board Planning and Evaluation Committee met on Thursday, February 26, 2009 in the VerKuilen Building, MI Works! Conference Room-Suite 11, 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

Denise Amenta, Chair
Laura Johnson
Fran Sturtz
Alice King
Eudora McKinney
Tammy Patton

MEMBERS EXCUSED:

Debi Schroeder
Peggy Kennard
Commissioner Torrice

GUEST:

Michael Bruci

STAFF PRESENT:

Mary Solomon
Holly Ehrke
Kathleen Nicosia
Carrie Fortune

1. Call to Order

The meeting was called to order by Chair Amenta at 11:57 a.m.

2. Determination of a Quorum

It was determined that a quorum was established with 6 members present.

3. Recommendation to Approve the Agenda

Eudora McKinney, supported by Fran Sturtz, made a motion to approve the Agenda as submitted. Motion carried.

4. Public Comment

Chair Amenta stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair Amenta proceeded with the meeting.

5. Recommendation to Approve the January 28, 2009 Minutes

Eudora McKinney, supported by Tammy Patton, made a motion to approve the January 28, 2009 minutes. Motion carried.

Chair Amenta introduced herself and requested the Board members to introduce themselves.

6. Recommendation to Receive and File Continuum of Care Homeless Services Update

Ms. Fortune presented the Continuum of Care Homeless Services update. She also distributed the Continuum of Care 2007/2008 Annual Report and the 10 Year Plan to End Homelessness. She provided information on the following:

- The mechanism used to move homeless from the streets to permanent safe housing
- The fundamental components of a Continuum of Care system
- Information on the homeless population in Macomb County
- Major accomplishments of the Coalition.
- Largest challenges to the Coalition.
- Projects in development by the Coalition.
- A list of Continuum of Care funding sources.
- Funds brought into Macomb County through the Continuum of Care.

Tammy Patton, supported by Alice King, made a motion to receive and file the Continuum of Care Homeless Services update. Motion carried.

7. Recommendation to Receive and File the Head Start Program Update a) Head Start Peer Review Preparation Update

Ms. Nicosia stated:

- No date has been set for the Head Start Peer Review.
- On February 25, 2009, staff participated in a Risk Management telephone conference call.
 - Items discussed were the Head Start Program's strengths, challenges, fiscal issues, children's mental health and dental issues, and staff turnover.

b) Receive and File Head Start Policy Council Update

Ms. Patton presented the Head Start Policy Council update.

- Ms. Sturtz explained the Jet Plus 2 program and distributed flyers on the "College for Kids" program.
- Eligible resumes for Substitute Teachers and Aides were reviewed.
- The Council approved the priority grid changes for children enrollment eligibilities.
- Community Assessment parent surveys were mailed.
- Ms. Nicosia presented the Peer Review questions.
- Policy Council approved the Head Start By-laws. The approved By-laws will be presented to the MCAAB Board for approval.
- Parents have submitted recipes for the Cookbook.

- Paul Laquinta announced he will be resigning as Vice Chair due to work conflicts.

Ms. Patton also distributed a flyer for the Dress 4 Less Sale. The Sale will be held on March 20, 2009 at the Clinton Township Senior Center Gym, 40700 Romeo Plank Road in Clinton Township.

Fran Sturtz, supported by Alice King, to receive and file the Head Start Program updates. Motion carried.

8. Recommendation to Receive and File Program Reports

Ms. Solomon reviewed the Program Component reports.

Fran Sturtz, supported by Eudora McKinney, made a motion to receive and file the Program Component reports. Motion carried.

9. Recommendation to Receive and File Results Oriented Management & Accountability (ROMA) FY 2009 First Quarter Report

Ms. Solomon reviewed the Results Oriented Management & Accountability (ROMA) FY 2009 First Quarter report.

Tammy Patton, supported by Alice King, made a motion to receive and file the Results Oriented Management & Accountability (ROMA) FY 2009 First Quarter report. Motion carried.

10. Emerging Issues

Ms. Sturtz presented an update on Macomb Community College's Institutional Development Day.

Ms. Patton suggested holding the MCAAB Meetings at local schools in the community.

Ms. King is working with MSU Extension on a diaper drive. She will be attending a meeting next Tuesday.

Ms. Solomon presented an update on the American Recovery and Reinvestment Act which will increase funding for:

- Weatherization Program
- The Head Start Program
- The Community Services Block Grant
- The Senior Nutrition Program
- Emergency Food Program
- The Homeless Program

Ms. Solomon stated the Walk for Warmth exceeded last year donations. Donations are still coming in.

Ms. Amenta stated the Macomb Food Program \$10,000 Elimination Raffle will be held March 11, 2009 at the Italian American Cultural Center in Clinton Township.

11. Other Business

a) Recommendation to Approve MCAAB By-Laws with Revisions to Full Board

Ms. Solomon presented the MCAAB By-Laws modifications. She stated they will be presented to the Full Board at the March meeting for approval.

- (Page 3 of 10) Determine rules and procedures for the Parents Policy Council in accordance with the federal Head Start regulations, as well as, federal and state statutes and approve the Parents Policy Council By-Laws.
- (Page 7 of 10 section 7.1 Election of Officers) All voting shall be conducted in an open voting process in accordance with the Open Meetings Act.

Discussion followed.

Fran Sturtz, supported by Eudora McKinney, made a motion to present the MCAAB By-Laws modifications to the Full Board in March. Motion carried.

12. Schedule Next Meeting – Full Board March 10, 2009 (Health Department Auditorium)

13. Adjournment

The meeting adjourned at 1:20 p.m.

Respectfully Submitted

Holly Ehrke